

CONTRACTS 1743
BIOSOLIDS MANAGEMENT SERVICES
PRE-BID MEETING AGENDA

FRIDAY APRIL 16, 2021 @ 10:00 AM
VIRTUAL MICROSOFT TEAMS MEETING

MICHELLE BUYS – ALCOSAN, ENVIRONMENTAL COMPLIANCE DIRECTOR
BOB MARTIRE – ALCOSAN, PROJECT MANAGER

INTRODUCTION

- a. Roll Call
- b. Opening comments from Michelle Buys
- c. Encourage a target goal of WBE/MBE participation. (10% to 25% of contract value) by Ray Meyer
- d. Presentation of Contract Scope by Bob Martire.

BID DOCUMENTS

1. Legal Notice

- a. Bid security: Two \$5,000 certified checks or bid bonds.
- b. All bids to be submitted to Alcosan Engineering Department clerks (2nd floor of the O&M Building) on or before bid opening date and time. If the bid package is sent to ALCOSAN by land courier (UPS, FedEx, etc.), allow enough time for delivery to the clerks.
- c. Bid opening on **Monday May 10th, 2021** at **11:00 AM** sharp!
- d. Anticipation of award at the **May 20th, 2021** ALCOSAN Board meeting.
- e. All questions about contract documents shall be submitted to Bob Martire, email to Robert.Martire@alcosan.org in writing. Any questions by phone or in-person are considered informal and without legal or binding effect on the contract or to the Owner.
- f. The last day for questions is Close of Business **April 23rd, 2021**. Responses will be distributed as addenda, as soon as possible, as deemed applicable.
- g. Pre-bid meeting is mandatory for bidders.

2. General Information

- a. Product description: Limed and Unlimed
- b. Hauling
- c. Tonnage history
- d. Permits
- e. Current Contract Pricing
- f. Landfill Information
- g. Site Tours

3. Contract Information

- a. Schedule
- b. Term/Renewals
- c. Contract documents
- d. Sampling and Analysis
- e. Requested Information
- f. Alcosan: Onsite trailer/Supervisor

- g. Tonnage Guarantee
- h. Penalty system (Alcosan and Service Provider)
- i. Bid Evaluation

4. Open Discussion / Questions

◆◆◆◆ END OF AGENDA ◆◆◆◆